



Website Development & Design Request for Proposals

About RISE Prep Mayoral Academy

RISE Prep Mayoral Academy is a small network of college preparatory public charter schools located in Woonsocket, Rhode Island, where college preparation begins in kindergarten. Our flagship K-8 school opened its doors to our founding class of kindergarteners in August 2015, and that founding class will now become our founding class at our newly approved high school. Through a rigorous curriculum, highly structured learning environment, and character education, RISE Prep Mayoral Academy ensures that all Kindergarten through 12th grade students achieve the academic skills, content knowledge, and character required for success in college and a life of community engagement.

Scope of Services

RISE Prep's board-approved procurement policy states, in part, that: RISE Prep procures only those goods and services that are required to perform the mission and / or fill a bona fide need. Guiding the purchase of all goods and services at RISE Prep will be: (a) price; (b) quality; and (c) dependability. Particular vendors may be chosen for any one or any combination of these factors; however, at all times, the selection of a particular good, service, or vendor shall be with the intention of maintaining high quality for the school and maximizing value for the organization.

RISE Prep is seeking proposals to provide Website Design Services to the organization for the 2024/25 school year including the following website services:

- Planning
- Hosting
- Copywriting
- Design
- Development
- Launch

Criteria for Selection

Proposals will be evaluated based on:

- Each vendor's experience in providing website services to schools and nonprofits in the state of Rhode Island
- The details and plan for the services solicited above
- Cost
- Written affirmation that no conflicts of interest exist between the vendor and RISE Prep's board of directors and staff

RFP Calendar

RFP Issued: Monday, April 8, 2024

RFI due: Friday, April 12, 2024 10:00AM

RFI answers posted: Friday, April 12, 2024 5:00PM

Proposal Due: Monday, April 22, 2024 10:00AM

Contact Information

Rosalind DaCruz

Superintendent

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Proposal Submission and Review

Proposals must be received by the undersigned not later than 10:00AM on Monday, April 22, 2024, . RISE Prep reserves the right to reject any and all proposals or to accept any proposal considered by RISE Prep, in its sole discretion, to be most favorable.

RISE Prep's board will meet and vote on the proposals on Thursday, April 25, 2024. The winner will be notified the next day.